FRAME Basics 2023
Conditions of applications & admission

FRAME

Since 2010, INA organises the annual training programme FRAME in partnership with FIAT/IFTA (International Federation of Television Archives) and EBU Academy (European Broadcasting Union). FRAME is co-funded by the Creative Europe – MEDIA programme of the European Union.

The FRAME training programme covers each step of the audiovisual archives management process - from its preservation, digitisation, documentation, to its access, reuse and promotion – in all respects: legal, ecological, technical, technological, business, educative, or creative.

FRAME is dedicated to the international community of professionals working in the field of audiovisual heritage. The training sessions are designed for professionals involved in the management and use of archives whatever their level of knowledge and skills, whether they work for media organizations, broadcasters, film archives, galleries, libraries, patrimonial institutions, production companies, etc.

FRAME consists in 5 training actions, which cover each step of the audiovisual archival content management process:
- **FRAME Basics:** an online 6-half-days training session delivering fundamental knowledge and skills necessary for professionals who manage audiovisual content, from its preservation to its reuse. FRAME Basics is addressed in priority to professionals with less experience and/or needs to acquire fundamentals.
- **FRAME Advanced:** an onsite 5-days training session focused on the latest innovative practices of the audiovisual heritage sector, and declined in a Tech or Access theme. FRAME Advanced is open to all professionals, and in priority to experienced and trained ones.
- **FRAME Mentoring:** a 6-months mentoring programme addressed to young professionals to support them in their career path development or to implement their project.
- **FRAME Expert:** a half-day workshop organised as part of the FIAT/IFTA World Conference, gathering the community of international professionals around shared questions and current issues of the audiovisual heritage sector.
- **FRAME digital training platform** made of multilingual (French, English, Spanish) e-learning modules and digital pedagogical material and resources (video, bibliography, etc.)

FRAME Basics 2023

FRAME Basics 2023 is an online training session especially designed for European and international professionals who need to acquire the fundamentals of audiovisual archiving, at beginner professionals, or who have had little or no training in this field. Its training programme is focused on basic knowledge and skills necessary for professionals managing audiovisual content, from its preservation to its reuse.

FORMAT

Dates: From June 5-7 and June 12-14 2023 (6 half-day courses)
Place: Online (Zoom)

ELIGIBLE APPLICANTS

All professionals can apply to FRAME Basics, whatever:

- Their level of experience and expertise,
- Their field of activity,
- Their nationality,
- Their age.

However, priority will be given to professionals from low-capacity countries (as defined by the EC), European and non-European countries with higher needs, and European & international young and beginner professionals.

APPLICATION PROCESS

To apply to FRAME Basics 2023, candidates have to **send their Curriculum Vitae (CV) or resume** and to **fill out the application form** and to to present their professional and training background, their professional project, the reasons why they would like to attend the training session.

SELECTION PROCESS

The selection of participants is made by the selection committee, composed of FRAME pedagogical and management teams. All applicants are notified by email of the selection results. The non-selected applicants are kept and ranked in a waiting list. Selected participants who do not pay their participation fee by the due date will be excluded and replaced by the next applicant in the waiting list.

Only the fully complete applications (with filled form and CV) will be considered.

SELECTION CRITERIA

The selection will be made according to the motivation and profile of the candidate Candidate's:
- The applicant's professional profile
- The applicant's training and professional background
- The applicant's professional project
- The applicant's motivations to attend the training session
- The applicant's level of English (which must be sufficient to exchange with the tutors and write a report)
- The applicant's will to reuse and share the knowledge acquired during the mentoring session
- The gender balance among participants
- The geographical balance of applications

TUITION FEES & SCHOLARSHIPS

Tuition fees cover the costs of the training session organisation, the creation and production of the training programme and training materials, the remuneration of speakers.
- For non-scholarship-participants: 500 Euros
- For scholarship-participants: 300 Euros

The scholarships will be granted in priority to participants: - From Bulgaria, Luxembourg, Slovenia, Lithuania, Slovakia, Hungary, Latvia, Cyprus, Malta, Bosnia and Herzegovina, Georgia, Iceland, Lichtenstein, Montenegro, North Macedonia, Republic of Serbia, Ukraine - Or from any other country, demonstrating in a cover letter the need for this financial support, and the impossibility of obtaining such funding in their institution/country.

COMMITMENT OF THE CANDIDATE

The selected candidates commit:
- To be available and to attend the training sessions,
- To provide few presentation slides of their institution and their mission,
- To complete and submit the final assessment questionnaire of the training session,
- If applicable, to complete and submit the declaration of scholarship

CALENDAR

DATES	WHERE	WHAT
February 15	Online	Opening of the call for applications for FRAME Basics 2023
April 15	Online	Deadline to apply to FRAME Basics 2023
By end of April	Email	Notification of applicants
June 1	-	Deadline for payment of the participation fees for FRAME Basics 2023
June 5-7	Online	FRAME Basics 2023 online training session – first part
June 12-14	Online	FRAME Basics 2023 online training session – second part
June 30	Online	Deadline to transmit the final assessment questionnaire

This calendar is provided for information only and may be modified by the organiser.

If you have any question, please contact us: frame@ina.fr